

# Agenda

TRATOLOW – Transition towards the low emissions and climate-resilient economy  
in the Western Balkans and Türkiye

## TAIEX TRATOLOW Workshop for Accreditation of ETS verification in Serbia (Belgrade, Serbia)

**Date:**  
20-21 February, 2024

**Time:**  
Day 1: 09:00 – 17:00  
Day 2: 08:45 – 17:00

**Chair:**  
Ms. Monique Voogt

Day 1 Time	Topic	Speaker
09:00 – 09:15	Arrival of participants and registration	
09:15 – 09:30	Welcome speech	Ms. Monique Voogt
09:30 – 10:30	<p>Objectives of the EU ETS:</p> <ul style="list-style-type: none"> <li>• Why an ETS</li> <li>• Overview of legal requirements</li> <li>• Overview of accreditation documents</li> </ul> <p>Compliance cycle:</p> <ul style="list-style-type: none"> <li>• Key legislation</li> <li>• Mandatory &amp; optional requirements</li> <li>• Key activities &amp; deadlines</li> </ul>	<p>Ms. Lucy Candlin</p> <p>Mr. Zdenko Franic</p>



10:30 – 10:45	<i>Coffee Break</i>	
10:45 – 11:00	Q&A, including questions based on the previous training	All participants
11:00 – 11:30	Accreditation cycle: <ul style="list-style-type: none"> <li>• Verification timeline</li> <li>• Key activities</li> <li>• Information exchange</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
11:30 – 13:00	HQ Assessment: <ul style="list-style-type: none"> <li>• Key activities &amp; checks</li> <li>• Evidence sought</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
13:00 – 14:00	<i>Lunch Break</i>	
14:00 – 15:30	HQ Assessment (continued)	Ms. Lucy Candlin Mr. Zdenko Franic
15:30 – 15:45	<i>Coffee Break</i>	
15:45 – 16:30	Overview of Verifier's tasks <ul style="list-style-type: none"> <li>• Principles of verification</li> <li>• Overview of verification activities</li> <li>• Overview of roles</li> <li>• Overview of documents</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
16:30 – 17:00	Q&A	
17:00	End of day 1	

Day 2 Time	Topic	Speaker
08:45 – 09:00	Arrival of participants and registration	
09:00 – 09:15	Re-cap day 1 and questions	Ms. Monique Voogt
09:15 – 09:45	Step by Step through verification: pre-contract & contract review <ul style="list-style-type: none"> <li>• Sales, contract review, project acceptance, time &amp; team assigned</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
09:45 – 10:30	Initial preparation: <ul style="list-style-type: none"> <li>• Document review, strategic analysis &amp; risk analysis</li> <li>• Verification planning</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
10:30 – 10:45	<i>Coffee Break</i>	
10:45 – 12:00	Detailed verification: <ul style="list-style-type: none"> <li>• Site visit &amp; compliance checks</li> <li>• Interviews &amp; records checks (incl. record control)</li> <li>• Internal controls check</li> <li>• Data flow checks</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
12:00 – 13:00	<i>Lunch Break</i>	
13:00 – 14:30	Key topic areas: <ul style="list-style-type: none"> <li>• Site visit waivers</li> <li>• Laboratories and sampling</li> <li>• Instrumentation</li> <li>• IT &amp; Process Control system checks</li> <li>• Data Gaps</li> <li>• Managing change</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
14:30 – 15:00	Evaluation of findings <ul style="list-style-type: none"> <li>• Uncertainty vs error vs materiality</li> <li>• Findings vs conclusions</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
15:00 – 15:30	Verifier documentation: <ul style="list-style-type: none"> <li>• Workpapers</li> </ul>	Ms. Lucy Candlin

	<ul style="list-style-type: none"> <li>Opinion statement</li> </ul>	Mr. Zdenko Franic
15:30 – 15:45	<i>Coffee Break</i>	
15:45 – 16:15	Overview of relevant templates to facilitate understanding of what verifier is checking	Ms. Lucy Candlin Mr. Zdenko Franic
16:15 – 16:45	Non-standard activities <ul style="list-style-type: none"> <li>New entries</li> <li>Closure/permit surrender</li> <li>Reverification</li> </ul>	Ms. Lucy Candlin Mr. Zdenko Franic
16:45 – 17:00	Final Q&A	All participants
17:00	End of workshop	

